Government Expense Management Simplified

Managing travel expenses can be a time and resource consuming process. Australian government agencies require precise processes that comply with internal policies and government regulations. And, they need a system that's easy to use and administer.

With Concur, agencies can put their trust in an automated solution that's used by over 23,000 clients of all sizes around the globe.

Concur® solutions adapt to individual agency preferences – regardless of size. By capturing and reporting on every aspect of employee spend, our web-based expense management services provide detailed information to help effectively control costs, manage budgets and improve compliance.

Streamlined Expense Management

Concur delivers a solution that streamlines the expense management process. With it, travellers can save significant time by easily creating and submitting accurate, in policy expense reports.

Concur automatically reconciles expense items with corporate card data and prepopulates into expense reports to save time and ensure accuracy. Managers can easily review, approve and process the reports – increasing reimbursement time. Finance can gain easy access to employee expense data, utilising over 170 customised reports, to increase visibility and intelligence of employee spend.

This helps our clients to manage budgets effectively and reduce the time spent recording and accounting for transactions.

Automatic policy compliance Concur automatically builds in government policies and defined agency-

Reap significant benefits

- Improve accuracy – imported card transactions and electronic-receipts populate the expense report

- Enforce government policy – custom-built rules support compliance

- Reduce or eliminate manual entries that are costly and potentially inaccurate

- Increase productivity and satisfaction through easy-to-use tools

specific business rules to help ensure that every expense is within policy. Our complete view into data helps agencies enforce these policies, manage expenses according to the FMA Act, monitor compliance, reduce errors and capture the right data for GST and FBT declarations – delivering greater control, enhancing usability and providing valuable, money-saving insights.

Easy-to-use

The Concur user experience is simple from start to finish. Choose the implementation option that will work most effectively for your agency – ranging from complete self-configuration to having Concur manage the entire process for you. The easy-to-use tool guides users through the process, and any issues requiring attention are clearly identified so the user can provide justification for policy exceptions up front. Approvers can easily see exceptions and approve or reject reports quickly.

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